



Health and Safety Policy

Rationale

Greenhithe School will take all practicable steps to ensure the safety of staff, students, parents, visitors and contractors by complying with relevant health and safety legislation, standards, and codes of practice.

Guidelines

1. All staff having individual responsibility for health and safety.
2. All staff being informed of any results of the monitoring of their work area, Staff understand and accept their responsibility for eliminating or minimising the potential for harm to people at their workplace. People can include contractors, other staff, children and visitors.
3. Ensuring staff are consulted on, and given the opportunity to participate in, health and safety management.
4. Ensuring union and other employee representatives are consulted regarding health and safety management.
5. Ensuring the school has an effective method for identifying hazards. Significant hazards will then be controlled by:
 - Eliminating or isolating any hazard that arises out of the school or school environment likely to cause harm to staff, students or other people.
 - Minimising the effects of hazards, if they cannot be practicably eliminated or isolated.
6. Creating and maintaining a safe working environment. This includes providing facilities for staff health and safety at work.
7. Having in place plans and procedures for all foreseeable emergencies that may arise in the workplace and that they are accessible to all staff.
8. Providing appropriate orientation, training and supervision for all new and existing staff.
9. Having effective procedures for the hiring and monitoring of contractors and being accountable for their safety and for that of other visitors.
10. Accurate recording, reporting and investigating of injuries.
11. Board of Trustees commitment to continuous improvement in health and safety and to compliance with all relevant health and safety legislation.
12. Supporting the safe and early return to work of injured employees.
13. Ongoing evaluation, review and updating of our compliance with our health and safety programme and this policy.
14. All students must take reasonable care of the health and safety of both themselves and others by reporting any health and safety accidents or incidents to a staff member as soon as is practicable.

This policy is approved by the Greenhithe School Board of Trustees

Signed:
Board of Trustees Chairman

Date:
Review Date: